



To the applicants

Your ref

Our ref

Date  
25.03.2015

Dear applicant

**Postdoctoral Fellow in ..... – Appointment of Evaluation Committee**

For your information, on the authority of the Dean, the Head of Department has appointed the below committee to assess the applicants' qualifications for the above position:

- Job title John/Jane Doe, Department of ....., University of Bergen, **chair**
- Job title John/Jane Doe, Department of ....., University of .....
- Job title John/Jane Doe, Department of ....., University of .....

**Alternatively:** Job title John/Jane Doe, Department of ....., University of Bergen, has been appointed as the coordinator of the committee.

Pursuant to applicable regulations, the committee should normally submit its report within three months of having obtained access to necessary papers etc. You will be notified of the committee's report on completion.

You should be prepared for the possibility of being summoned to a trial lecture and an interview.

Yours sincerely

John/Jane Doe  
Head of Department

John/Jane Doe  
Job title

*This document has been electronically approved and therefore has no handwritten signatures*